Transfer or Advanced Standing Policy

The University of Southern California School of Pharmacy (USC SOP) accepts students seeking transfer on a case-by-case basis. Students in an accredited Doctor of Pharmacy program at another institution who are interested in seeking ‘advanced standing’ in the USC SOP must submit the following materials to the Office of Enrollment and Student Affairs.

**Application requirements:**
- Application (please contact pharmadm@usc.edu to receive an advanced standing application)
- Official transcripts with undergraduate degree posted and official transcripts from current/previous pharmacy school mailed to the Office of Enrollment and Student Affairs. (Address to mail transcripts are provided in the application)
- Two letters of recommendation. Letters of recommendation should come directly from the recommender and be emailed to pharmadm@usc.edu
- Letter from the Dean of your current/previous pharmacy school indicating good standing at that institution
- Personal statement with reason for transfer
- Resume or CV
- A 3.0 cumulative GPA at the current institution is required to apply

After review of the materials and if the student is eligible, an interview will be granted to the applicant.

**Transfer of credits:**

Didactic or experiential coursework from other ACPE-accredited Doctor of Pharmacy programs will be considered on a case-by-case basis by program faculty. USC SOP will award no more than 34 transferable credit hours per student within the first semester the student is enrolled in the program. In order to assure similar curricular standards, students wishing to transfer credit will provide:

- Name of the course from the original institution to be considered for transfer. Please note that any coursework considered for transfer credit must be completed no more than 3 years from the anticipated start date at USC.
- Course syllabus and course description. It is in the student’s best interest, and is their responsibility, to provide as much documentation of course content as possible.
- Either:
  - Proof of a letter grade of C (73%) or higher (does NOT include C minus), OR
  - Proof of a passing grade if the course was graded on a pass/fail basis. The student is responsible for submitting paperwork confirming that the passing grade is equivalent to a letter grade of C (73%) or higher (does NOT include C minus).
- A transfer fee of $120 per credit hour requested for transfer. Students must submit the total transfer evaluation fee in order for their coursework to be reviewed. All transfer evaluation fees are nonrefundable, even if the USC School of Pharmacy deems the coursework non-transferable.